



2nd World Congress on Controversies in Breast Cancer (CoBrCa)

Barcelona, Spain, September 8-11

Hilton Barcelona

Shipping instructions and logistics tariffs for exhibition goods and display material

Hermes is a full door-to-door service company and is the sole official on-site agent nominated to handle all in/out shipments for the **CoBrCa Congress** taking place September 8-11, 2016.

On-site Handling

Please note that you may use any transport company up to the venue door. However, no other company is permitted to deliver, operate or handle goods inside the venue.

Contact Person:

Motty Wizman
mottyw@hermes-exhibitions.com
Mobile: +972- 52 6021958

Please note the following important dates

| <u>DEADLINE:</u> | <u>SERVICE</u> |
|-------------------|---|
| August 31, 2016 | Air freight shipments to Amsterdam airport |
| September 5, 2016 | Shipments via warehouse, customs cleared |
| September 8, 2016 | Exhibition goods - Direct deliveries to the venue |

Please clearly mark all material, and please do not mix different types of shipments in one box: Exhibition goods, display and symposium material should be packed and labelled separately.

Airfreight shipments

IMPORTANT!!! Please do not send any airfreight shipments unless you receive very specific instructions for invoices, packing list, etc.

Shipping via warehouse

Resa Expo Logistics
c/o **CoBrCa**
"Name of Exhibitor"
"Stand Number"
C/Botanica- Entrada Nr 4 Fira Gran Via
08908 L'Hospitalrt

Tel. +34 93 233 4110 - Mr. Jorge Reina
Tel. +34 93 233 4111 - Mrs. Marta Pastor



Congress venue

Hilton Barcelona
Avenida Diagonal, 589-591
08014 Barcelona
Spain

Direct delivery and courier shipments

We highly recommend not to send any shipment directly to the venue, including courier shipments. The entrance is from a narrow road at the backside of the building, the loading-bay is limited to one truck at the time.

If you choose to send a direct or courier shipment, please be sure to send us a 'pre-advise' with the full details of the shipment.

Spanish Customs formalities

Courier shipments above (approx. 10kg) and value of (US\$ 40) cannot be cleared automatically by courier companies. A Spanish importer of record is required, which can be provided. Please refer to the tariff.

Food, beverage, medicines, cosmetics, and animals, plant and pharmaceutical products are restricted by the customs.

Dangerous cargo

Exhibitors need to complete a special form for dangerous goods. These forms will be provided upon request and the completed forms should reach us before shipment is dispatched. There will be a surcharge of 100% for handling this kind of shipment.

Insurance

All goods must be fully insured with all risk coverage. Insurance can be provided upon request. We regret that we can take no responsibility for goods after delivery to the exhibitors stand regardless if the exhibitor is present or not.

Heavy and oversized shipments

A heavy and oversized shipment applies to any single exhibit in excess of 1000kg and 5CBM that requires the use of a forklift mobile crane for installation.

Exhibitors with heavy and oversized exhibits must inform us at least seven days prior to delivery. A detailed layout should also be provided to better assist our on-site operations.

Pre alert and payment terms

In order to ensure move in/out of your shipment/s, please complete the pre-alert and sign the attached material handling form/payment confirmation and return it to our attention.

Please note that your signature will be used as payment guarantee based on the general tariff.

Please notify Hermes immediately about any requirements relating to invoices. All invoices must be settled by exhibitors/contractors and agents before the start of the congress. In the event that invoices are not paid, shipments will be held in storage until the invoices are paid in full. Please note that all payments are in Euros (€).

Any services not outlined in the below tariff chart will be quoted on an individual basis.

Terms and conditions

All orders are accepted exclusively on the basis of the German forwarder's terms and conditions (ADSp).



Exhibitors' Tariffs

The below rates are based on the following 1 CBM=300 KG 1 LDM=4 CBM

Via advance warehouse

Shipments arriving at the warehouse will be handled as follows:

- Min charge 218.00 €
- Each CBM or part of (each CBM=300 KG) 95.00 €

Goods delivered directly to the venue

Shipments arriving at the venue will be unloaded and delivered to the final point.

- Min charge 185.00€
- Each CBM or part of (each CBM=300 KG LDM = 4 CBM) 80.00 €

Additional charges

- Handling of empty cases (per CBM Min 2 CBM) 70.00€
- Forwarding commission and on-site supervision (per shipment) 130.00€
- For air freight shipments, please contact Hermes for a quotation.

Remarks

- The above rates are for move in/out
- Services that are not mentioned above are subject to a rate offer
- Surcharge on total charges move in/out:
 - 17:00-24:00 additional 50%
 - 24:00-08:00 additional 50%
- Weekends and holidays additional 100%
- Each CBM will be charged as full CBM

All above mentioned rates are subject to VAT for permanent shipments and EEC customers.

We wish you a successful event.

Best regards

Hermes Exhibition and Projects